

QUAID-I-AZAM UNIVERSITY

OFFICE OF THE CONTROLLER OF EXAMINATIONS (ICT AFFALIATED COLLEGES SECTION)

APPLICATION FORM FOR ISSUANCE OF DUPLICATE RESULT CARD

To,

The Controller of Examinations

Quaid-I-Azam University,

Islamabad.

Subject:	DUPLICATE RESULT CARD FOR BACHELOR/MASTER EXAMINATION .				
Sir,	Kindly issue me a duplicate certificate.	My relevant particulars are given here as under.			
NAME	FATHER'S NAME				
Name of Insti	itution/Centre				
		Examination	-		
ANNUAL/SU	UPPLY Year of Passing	Marks Obtained Grade	-		
 A pre An af One p A Bar 	passport size photograph duly attested by t	ed by an oath commissioner/Ist Class Magistrate the concerned Head of Institution. dated			
		SignatureName and address			
Dated:		Phone No			
was a bonafide	ated that Mr./Miss/Mrs	R OR EX-CANDIDATES) Son/daughter of e issuance of a duplicate result card is recommended, requisite			
		Signature Stamp of the head of Institution			
Date					

N.I.C No. of the forwarding authority

Note: Please read instructions overleaf.

(INSTRUCTIONS)

- 1. **Regular & Ex-** candidates shall submit their applications through the concerned **Head of the Institution** from which they appeared as a regular candidate.
- 2. The following documents in original should be attached with this form.
 - A press clipping (in original) in daily Newspaper indicting the loss of original certificate.
 - II. An affidavit on judicial stamp paper of the value of Rs. 10/- given before oath commissioner Ist class Magistrate for the loss of the original certificate, and shall be returned to the University (In Original).
 - III. A copy of result card/certificate and registration card duly attested.
 - IV. A bank Challan/bank draft in the name of Treasurer, Quaid-i-Azam University.
 - v. Fee Schedule for issuance of duplicate certificate is as under:

REQUISITE FEE

S#	Description	Fee
i	Normal (after 3 days)	Rs. 500/-
ii	Urgent (same day)	Rs. 1000/-

Note:

- 1. Application shall not be entertained if any of the above documents is missing.
- 2. Application shall be filled in properly. Incomplete application shall not be entertained.
- 3. Fee once deposited shall not be refunded.
- 4. Only blood relation (Father/Mother/Brother or Sister) can receive/collect the original certificate.