



**(INSTRUCTIONS)**

1. **Regular & Ex-** candidates shall submit their applications through the concerned **Head of the Institution** from which they appeared as a regular candidate.
2. The following documents in original should be attached with this form.
  - I. A press clipping (in original) in daily Newspaper indicting the loss of original certificate.
  - II. An affidavit on judicial stamp paper of the value of Rs. 10/- given before oath commissioner Ist class Magistrate for the loss of the original certificate, and shall be returned to the University (In Original).
  - III. A copy of result card/certificate and registration card duly attested.
  - IV. A bank Challan/bank draft in the name of Treasurer, Quaid-i-Azam University.
  - V. Fee Schedule for issuance of duplicate certificate is as under:

**REQUISITE FEE**

<b>S#</b>	<b>Description</b>	<b>Fee</b>
<b>i</b>	<b>Normal (after 3 days)</b>	<b>Rs. 500/-</b>
<b>ii</b>	<b>Urgent (same day)</b>	<b>Rs. 1000/-</b>

**Note:**

1. Application shall not be entertained if any of the above documents is missing.
2. Application shall be filled in properly. Incomplete application shall not be entertained.
3. Fee once deposited shall not be refunded.
4. Only blood relation (Father/Mother/Brother or Sister) can receive/collect the original certificate.