



QUAID-I-AZAM UNIVERSITY ISLAMABAD
REQUEST FOR THE GRANT OF BURIAL CHARGES Rs.10, 000/-

1. Name of the Applicant (Widow/Legal Heirs) : _____
2. Father's Name of the applicant: _____
3. Relation of the applicant with the deceased: _____
4. Name, Designation & BPS of the deceased: _____
5. Deptt: of deceased University Employee : _____
6. Date of death of Employee: _____
(Copy of Death Certificate attached) Yes/No
7. Age at the time of death of University Employees: _____
(While in service or after retirement before attaining the age of 70 years)
8. Following attested documents must be attached:-
 - i. Death certificate issued by : _____ NADRA / Hospital / Union Council
 - ii. Copy of CNIC of applicant: _____
 - iii. Copy of CNIC of the Deceased Employee: _____
 - iv. Incase of legal heirs, copy of succession certificate: _____

Signature of Applicant
Date: _____

Recommendations of Chairperson / Director / HOD / In-Charge	
Recommendation of the Registrar	
Approved by Vice Chancellor	
Deputy Registrar/ Assistant Registrar (for Notification)	