



# QUAID-I-AZAM UNIVERSITY, ISLAMABAD

## ADMISSION FORM FOR BS/ADP

Paste Attested Photograph here and staple the other photograph with form (white background)

For Official Use Only	
Batch No:	
Form No:	

Program:	
Subject:	

Name of College:		College Code:	
------------------	--	---------------	--

Registration No:  Date of Birth:

Name: (In Block Letter)

CNIC No:

F. Name: (In Block Letters)

Father CNIC No:  Contact No:

Postal Address:  Religion:  Nationality:

House No:  Street No:  Sector:

City:

Semester (Please encircle)												Spring/Fall	Year	Combination # (for ADP)
1	2	3	4	5	6	7	8	9	10	11	12		20	

### Subjects to be Examined

Sr.	Course Code	Course Title	Theory/Lab	Credit hour
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
Total Credit hours:				

AFFIDAVIT: I solemnly declare that all the entries made in the Admission form are true to the best of my knowledge. I affirm that after passing HSSC exam I have neither appeared for BS/ ADP nor disqualified from any university. I am aware of the University Unfair Means rules and regulations. I shall abide by the rules. I have read the instructions overleaf.

Sign of Father/Guardian \_\_\_\_\_

Sign of Candidate \_\_\_\_\_

### CERTIFICATE

I certify that particulars of the candidate, which are given overleaf duly and signed by him/her have been checked with the original record and found correct. He/she fulfills the requisite conditions and is eligible to appear in the examination under the rules and regulations of the Quaid-i-Azam University. He/She is known to me and is a bonafide student of this Institution. His/Her Photograph is recent and not older than six (06) months. He/She has 80% attendance. He/She has paid the examination fee amounting to Rs. \_\_\_\_\_ vide Bank Challan No/Bank Draft No \_\_\_\_\_ Dated \_\_\_\_\_

Date: \_\_\_\_\_

HEAD OF INSTITUTION/PRINCIPAL

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Office Seal: \_\_\_\_\_

## **INSTRUCTIONS**

(Read carefully before filling the form)

1. Fill the examination form yourself in your own handwriting using blue ballpoint. Cutting, overwriting and use of correction fluid are not allowed; incomplete/incorrect forms shall not be accepted. The form must be attested and forwarded through the College Principal.
2. Examination Admission Form & Fee should reach the University on or before the due date of admission failing which the admission form will not be accepted.
3. Late fee shall be charged according to the announced schedule and the following fee structure (may be changed by the University authorities from time to time).
4. All candidates are required to attach two copies of recent white background photographs duly attested; one from front side (to be pasted on the face of form) and the other from backside (staple with form) The attestation officer for candidate shall invariably be the Principal of the college. The attestation officer will be held accountable for wrong attestation.
5. Every candidate must sign the Admission Form himself. In case of variation in signature from I.D. Card the candidate will face Impersonation charges.
6. Report to Examination Centre before 45 minutes of the commencement of first paper and 30 minutes before for the rest of the papers. Late comers will not be allowed to enter the Examination Hall.
7. The candidates must keep his/her original CNIC during examinations and obligatory to show to the supervisory staff/inspector whenever demanded. In case of under 18 years of age, the candidate must bring attested copies of the CNIC of Father/Guardian and copy of Form-B.
8. The candidates are directed to keep their ears visible during the examination. They are not allowed to use any cheating material and tools like mobile phone, bluetooth or any other electronic device in the examination hall.
9. The candidates are however allowed to use only simple scientific calculator without minicomputer (if required) in the paper.
10. The candidates are strictly advised not to misbehave or seek any kind of favour from the supervisory staff.

## **INFORMATION**

1. Whenever any student's CGPA is 1.0 and/or more but less than 2.0, the student shall be placed on probation.
2. A student shall be allowed three chances to remain on probation during the entire BS/ADP Programme of Studies.
3. A BS student failing to achieve the required CGPA of 2.0 for the fourth time he/she shall cease to be the student of the University. However, such a student of BS may apply for an Associate Degree, if eligible as per rules.
4. A student shall have to complete the BS Programme within twelve (12) regular semesters or six years.
5. A student shall have to complete the Associate Degree Programme within SIX (06) regular semesters or 03 years.
6. The student eligible to continue the study program and having failed in a compulsory course(s) shall have to repeat the course(s) whenever such course(s) shall be offered by the college in the regular semesters.
7. The overall percentage will be calculated according to following formula:

$$\frac{(CR_1)(\%M_1) + (CR_2)(\%M_2) + \dots + (CR_n)(\%M_n)}{CR_1 + CR_2 + \dots + CR_n}$$

where,

CR<sub>i</sub> = Credit hours of a registered course

%M<sub>i</sub> = Percentage marks obtained in a course

8. Marks, Grade Points, Letter Grades

- a. The progress of a student shall be monitored in each semester on the basis of his / her academic performance in the semester as measured by the number of courses passed and Grade Point Average (GPA). The GPA for each semester shall be calculated as follows:

$$GPA = \frac{(CR_1)(GP_1) + (CR_2)(GP_2) + \dots + (CR_n)(GP_n)}{CR_1 + CR_2 + \dots + CR_n}$$

Where,

CR<sub>i</sub> = Credit hours of a registered course

GP<sub>i</sub> = Grade points earned in a course

i = 1,2,3 .....n

Theory Class of 03 Credit Hours	03 Classes of 01 hour per week OR 02 Classes of 1.5 hour per week OR 1 Class if 03 hours per week
Practical (Lab) Work/ Field Work of 01 Credit Hour	03 hours per week
Theory + *Practical (3 + 1)	*The Practical would have a different course code

### **FEE for BS/ADP Rs.5000/- (Per Semester)**

#### **AUTHORIZED BANKS/BRANCHES FOR THE FEE COLLECTION OF UNIVERSITY FEES**

1. Askari Bank Ltd., Quaid-i-Azam University, Islamabad (A/C No.0150149000037) OR
2. Habib Bank Ltd., Quaid-i-Azam University, Islamabad (A/C No.02940051002201) OR
3. Bank Draft/Pay Order in favour of "The Treasurer, Quaid-i-Azam University, Islamabad